

Christian Island Indian Reserve #30

BY-LAW #4

Made under Section 80 s.s.(q) and Section 81 s.s.(1) & 2 of the Indian Act.

Being a By-Law to create the position of Band Administrator

WHEREAS it is necessary to appoint a Band Administrator to interpret and promote the enforcement of all Band By-Laws and carry out such other duties as may be assigned by Council

THEREFORE the Council of the Beausoleil Band

ENACTS AS FOLLOWS:

1. THAT the position of Band Administrator is hereby created for Beausoleil Band:
2. THAT the said position of Band Administrator shall be filled by Leonard James Monague #204 Beausoleil Band, effective, April 1, 1966:
3. THAT the incumbent of the said position shall hold office for as long as he is giving satisfactory service in accordance with this By-Law:
4. THAT the said incumbent of the said position shall upon appointment, file with the Band Council, ~~the~~<sup>an</sup> indemnity bond in the sum of \$5,000.00 issued by a recognized bonding Company, subject to the premium of such bond being paid from the Revenue Funds of the Beausoleil Band:
5. THAT the said incumbent shall be paid a Salary of \$2,600.00 per annum with increases of \$200.00 per annum upon satisfactory service, until a maximum of \$3,600.00 is reached:
6. THAT the salary of the said incumbent shall be payment in full for all services required of him, pertaining to Band Administration:

7. THAT the duties of the said Band Administrator shall be as follows:

- (a) To attend all regular and special meetings and to truly record, in a book authorized for this purpose, without note or comment all Resolutions, decisions and other proceedings of the Band Council, unless this responsibility is delegated to another:
- (b) To record the names of all Council Members present at each and every Council Meeting:
- (c) To record the name and vote of every member of Council voting on any matter or question if requested to do so by the Band Council:
- (d) To keep in his office or in place appointed for this purpose, the originals of all By-Laws and of all Minutes of the proceedings of the Band Council:
- (e) To maintain or cause to be maintained, an adequate bookkeeping system showing all receipts and expenditures during each fiscal year, of all monies transacted in connection with the Funds of the Band:
- (f) To keep and ensure that all records, accounts and correspondence acted upon by the Band Council, are preserved and filed:
- (g) To have an audit of the books carried out within sixty days after the close of each fiscal year by an auditor appointed by Band Council Resolution and to have copies of such audit reports made available for the Band Council and Indian Affairs Branch as required:
- (h) To acquaint himself with all By-Laws of the Band, and to bring to the attention of Council, any case where a By-Law is inadequate or being improperly enforced:
- (i) To keep available for ready reference the Indian Act and any other Act of the Federal and Provincial Governments that bear upon the well-being of the Beansoleil Band or any Member thereof:

- (j) To keep proper records of all Band Projects:
- (k) To perform such other duties as may be necessary for the conduct of Band Affairs, or as assigned to him by Resolution of the Band Council:
- (l) To file, before taking over his duties as Band Administrator a Declaration of Office on Form 200.

Approved and dated at Christian Island this 2<sup>nd</sup> day February 1966,  
 by the undersigned Members of the Beausoleil Band Council.

Chief Leonard M. Magner  
 Councillors Frank King  
Marion J. C. C. C.  
Lee M. M.  
Francis Sandy  
N. K. Smith



BAND COUNCIL RESOLUTION

~~6/3-2~~

6/3-10

NOTE: The words "From our Band Funds" must appear in all resolutions requesting expenditures from Band Funds.

The Council of the Beausoleil Band of Indians,  
(Name of Band)  
in the Christian Island Indian Agency,  
(Name of Agency)  
in the Province of Ontario at a meeting, held at Agency Office  
(Name of Province in full) (Name of Place)  
this 22nd day of February A.D. 1966  
(In Full) (Month)

Do HEREBY RESOLVE:

THAT WHEREAS, a By-Law has been passed by the Beausoleil Band Council, creating the position of Band Administrator for the Beausoleil Band, we hereby appoint Leonard James Monagne #204 Beausoleil Band, as Band Administrator at the starting salary of Twenty-six Hundred Dollars (\$2,600.00) per annum with increases of Two Hundred Dollars (\$200.00) per annum, upon satisfactory service until a maximum of Thirty-six Hundred Dollars (\$3600.00) is reached.

It is further agreed and understood that the Band Administrator shall have two weeks paid vacation each year.

*Leonard Monagne* (Chief)  
*Robert King* (Councillor)  
*Maurice McEwen* (Councillor)  
*Lee White* (Councillor)  
*Francis Sandy* (Councillor)  
*Walter Smith* (Councillor)

FOR HEADQUARTERS USE ONLY

1. TRUST ACCT	2. CURRENT BALANCES		3. Expenditure \$	4. Authority Indian Act Sec.	5. Source of Funds	
	A. Capital \$	B. Revenue \$			<input type="checkbox"/> Capital	<input type="checkbox"/> Revenue
6. Recommended Date _____ Authorized Officer _____			7. Approved Date _____ Director, Indian Affairs _____			